For Chris Users

Winter 1994

Volume 3

Number 3

# Changes...

he GOOD NEWS is that CHRIS 5.0 is ready for use by FDLRS centers, school districts, and others who need a user-friendly service coordination, tracking, and reporting system for infants and young children who may be in need of special services. The new 5.0 version of CHRIS will enable local providers of services to children, 0 - 5, and their families to work together. In addition, this will help interagency

councils to plan for needed services, to avoid duplication of services, and to assist the child and family through the Child Find process in a timely manner.

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CHRIS 5.0 reflects input from many people across the state and provides opportunities for a wide range of users. During 1994 - 95, the emphasis on CHRIS project activities will be to: 1) assist FDLRS centers in converting from CHRIS 4.5 to CHRIS 5.0; 2) assure full implementation of CHRIS in all eighteen FDLRS centers; 3) as-

sist in a variety of hardware and software options to make CHRIS readily available to local users, and 4) provide technical assistance and training in the utilization of CHRIS as an important data source for the revised FDLRS Child Find function.

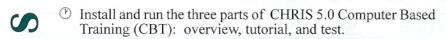
CHRIS will play a major role in assisting FDLRS Child Find by providing information needed for program planning and wise allocation of resources.

Continued on page 3 (see News)

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## **CONVERSION CORNER**

# Technical Information for CHRIS Users



- ② Once you have successfully passed the CHRIS 5.0 CBT Test, please call 1-800-231-KRIS. You will be put on the list to be converted in the order in which we receive your call.
- The Mailman Center (MCCD) will dial in to your site and download your CHRIS 4.5 data. At this point, continue to use CHRIS 4.5.
- Seview with MCCD any special needs that should be addressed at the time of conversion.
- Your data will be converted at the Mailman Center, then transferred back to you with Reports 5.0, CPRG 5.0, and a Conversion Directions form.
- © Complete all steps on the Conversion Directions form and fax to MCCD (305) 326-7594.
- ① MCCD will do an on-line view of data with you.
- ② Any needed changes will be made.
- MCCD will transfer your CHRIS 4.5 data to us again, at this time you are to STOP entering data in CHRIS 4.5.
- We will transfer back to you CHRIS 5.0 data with new CHRIS 5.0 programs.
- ① You are now ready to use CHRIS 5.0!

### important important important important

NOTE: You are to continue using CHRIS 4.5 until the SECOND transfer of data to your site is completed. The Mailman Center will personally notify each site when they can start using CHRIS 5.0. MCCD is planning to have the CHRIS 5.0 converted data back to you in one working day. For example, if your data was transferred on a Monday to MCCD, you should be able to start entering data on Wednesday morning.

We hope to make the conversion as smooth as possible. Let us know immediately if you experience ANY difficulties.

important important important important



This newsletter is produced by the University of Miami, Department of Pediatrics, Pediatric Information Systems through a special project funded by the Florida Department of Education, Division of Public Schools, Bureau of Education for Exceptional Students under State General Revenue funds. The CHRIS Comments newsletter provides updates and information for the users of CHRIS Software.

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#### **CHRIS Comments**

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## PUBLIC AWARENESS MATERIALS

During the month of September, public awareness packets were distributed to all ESE directors, EIP directors and all FDLRS Coordinators. The packets include color overheads with corresponding narrative and 50 brochures. If you have not received a packet or if you have any questions please contact Nadine Mandolang at:

(904) 422-1446.

## A VISION AND A PLAN FOR CHILD FIND

Child Find Specialists from the FDLRS Network met in October in Tallahassee to develop a plan of action to ensure accomplishment of the Network Goal for 1994-95: "Full implementation and utilization of CHRIS 5.0 in the FDLRS Child Find process to assist in the location, identification, evaluation, service planning and coordination, and tracking of children, 0-5 years of age referred for services."

Topics for the two day meeting included:

- Priorities for 1994-95
- ➤ Definitions for CHRIS 5.0
- > CHRIS reports for program planning and evaluation
- > Transition process from IDEA, Part H to Part B services
- Future issues and training needs for Child Find and Prekindergarten Support Services
- Calendar of activities for 1994-95

The next Child Find meeting will be held in Jacksonville on February 22-23, 1995. More information on this meeting will be provided at a later date.

## Changes...

(News continued from page 1)

Thanks to everyone who assisted the Mailman Center staff in the revision process! It was a major undertaking and the success of CHRIS is the result of many giving of their time and expertise.

Now for the BAD NEWS. Janice Kelley, one of the individuals primarily responsible for transforming the "old" CHRIS software to the current useful program we now have, has accepted a new position and is no longer the Child Find Specialist for the FDLRS Network. Effective November 1, 1994, Janice accepted a position with the Office of Early Intervention and School Readiness to work with Part H. She will continue to be a member of the CHRIS Technical Assistance Work Group and will work with FDLRS in the Child Find initiatives related to Part H. We wish Janice success in her new job and commend the Office of Early Intervention and School Readiness in choosing such a dedicated, hard working visionary to assist in the Part H initiatives as they relate to programs within the Department of Education.



Janice Kelley, Office of Early Intervention and School Readiness.

#### Training at Chipley, FL

June 20, 1994



From left **Top:** Anne Hymowitz, Carol Otts, M'ache England, Gwen Henry, Jan Ruth Foote, Mary Dement, Patti Berry, Virgina McQuillen, Jan Robinson. **Bottom:** Nancy Mauldin, Faye Yongue, Gail Obert, Helen Holloway, Sharon Thomas, Regina Herring.



From left **Top:** Anne Hymowitz, Joyce McDowell, Ruth Cribbs, Janice Kelley. **Bottom:** Kathy Baker, Shirley Barnes, Martha Morgan.

Training at Clearwater, FL June 22, 1994



From left **Top:** Sandy Boyd, Carl Thornton, Molly Engle, CHRIS Bird, Margaret Hill, Carolyn Knowles, Kleanthis Goozis. **Bottom:** Vicki Posnak, Cathy Bonnell, Dorothy Wice, Linda Spratt.

# WE ARE TRAINED AND READY TO GO!

Since the last CHRIS Comments, 11 training sessions have taken place. Anne E. Hymowitz and Kleanthis Goozis facilitated seven "hands on" training sessions in June and July. Sites included: FDLRS/PAEC - Chipley, FDLRS/Springs - Reddick, FDLRS/Gulfcoast - Clearwater, FDLRS/Suncoast - Sarasota, FDLRS/Alpha - West Palm Beach, FDLRS/Galaxy - Fort Pierce and Mailman Center - Miami. A total of 69 individuals attended these sessions.

Janice Kelley and Anne E. Hymowitz facilitated four "Integration of CHRIS 5.0 in to the Child Find Process" sessions in September. FDLRS/Westgate - Pensacola, FDLRS/Crown - Jacksonville, FDLRS/Reach - Fort Lauderdale, and FDLRS/III - Bartow (at Lakeland) hosted the sessions. A total of 86 individuals attended these sessions.

**Thanks** to all the participants, especially the FDLRS center managers who were able to attend.

A very special "Thank You" to all the centers that hosted training sessions. We try to hold the sessions at different locations. We appreciate the cooperation and help from the centers.



From left: Tara Moran, Susan Sherrod, Connie Hayden-McPeak, Debbie Tamaro, Joyce Sousa, Ruth Faist, Carolyn Vallarta, Bruce Hinson, Priscilla Vena, Kathie Haag, Dorothy Wice, Anne Hymowitz.

# THE TRAINING DOESN'T STOP HERE...

The What, Why and When of Computer Based Training (CBT):

#### Q. WHAT is CHRIS 5.0 Computer Based Training?

A. A user friendly, interactive Windows program that allows users to learn the basics of CHRIS 5.0. The program includes an overview of CHRIS 5.0, a tutorial and a test.

#### Q. WHY CHRIS 5.0 Computer Based Training?

A. CHRIS 5.0 CBT provides an opportunity for the participants from the summer training to have a useful tool to help review key aspects of CHRIS 5.0 and be tested on them. Also, CHRIS 5.0 CBT will help introduce CHRIS 5.0 to new users.

#### Q. WHEN CHRIS 5.0 Computer Based Training?

A. Computer Based Training has been distributed to all FDLRS Centers, and should be installed on a PC with Windows 3.1. Once you have successfully installed the CBT, call Cristina Rojas to have the update on "How To Query" and the Test transferred. If you do not have CBT running at your site, or have any other CBT problems, please call Cristina at 1-800-231-KRIS and she will help trouble-shoot the problem.

### TRAINING FEEDBACK

Based on your suggestions during the training sessions, we will try to provide:

- More opportunities for sharing of information
- ✓ Training on using and creating reports
- ✓ Training which better recognizes the skill levels of the learners
- ✓ Equivalent equipment for all trainees



From left **Top:** Gwen Lipscomb, Mary Wagner, Dana Wilcox, Gail Brown, Susan Duffy, Anne Hymowitz. **Bottom:** Kathleen Leith, Patricia Stroud, Ellen Breslow.



From left: Lynda Ledlow, Maggie Neary, Betty Clawson, Kathy Fleming, Linda Cole, Rick Decker, Jerrie Williams, Carla McKenzie, Vivian Wagner, Pamela Grimes, Anne Hymowitz.

#### Training at Miami, FL

July 6, 1994



From left **Top:** Anne Hymowitz, Margie Molinet, Alina Diaz, Lisette Sanchez, Susana Cossio, Kassandra Fajardo, Daisy Vidal, Maria Redero. **Bottom:** Rebeca Suarez, Rebecca Pacheco, Cristina Redero.

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# Who's Who on the CHRIS Team?

#### **Technical Assistance:**

If you need any technical assistance, we are all here for you at the Mailman Center 1-800-231-KRIS.

Richard C. Urbano, Ph.D.

Director of Information Systems and Professor

of Pediatrics

Anne E. Hymowitz, M.S. *Project Manager* 

Borislav Todorovic Programmer, CHRIS 5.0

Wangxing Lu Programmer, CPRG, Reports, CHRIS 4.5 Support

Cristina E. Rojas CHRIS Assistant, Computer Based -Training

#### **CHRIS TA Work Group:**

The CHRIS TA Work Group meets the first week of every month. If you have any questions or issues that you would like addressed, please contact:

Mary Anne Brost, Bureau of Student Services and Exceptional Education, 1-904-488-2077.

Anne E. Hymowitz, Mailman Center for Child Development, 1-800-231-KRIS.

Janice Kelley, Office of Early Intervention and School Readiness, 1-904-488-6803.

Dr. Nadine Mandolang, Human Development Consulting, 1-904-422-1446.

Dr. Richard C. Urbano, Mailman Center for Child Development, 1-800-231-KRIS.

## **New Features!**

In CHRIS 5.0, Software fields and screens are defined in on-line help. Help for each field/screen has information under the sections:

\*Definition

\*How To Enter

\*How Information Can be Used
Field-level help is
displayed by pressing
F1 when the cursor is
in a field.

Screen level help is displayed by pressing Shift-F1.

Have You Visited the Demonstration Site Yet?

FDLRS/Crown in Jacksonville

invites you to visit their center. They

have implemented CHRIS as a

service co-ordination,

data reporting, and

program planning tool.

They would like to share

their ideas with you.

Please call Gail Brown or Norma

Harmon to schedule a visit. Phone at:

(904) 777-6666 or Suncom 825-7854.

# HARDWARE UPDATE!

#### FDLRS SITES:

As mentioned in *CHRIS Comments June 1994*, CHRIS 5.0 runs on computers with current technology. During FY 1993-94, the CHRIS Project replaced the hardware at 10 FDLRS centers. At this point, all FDLRS centers have the technology necessary to run CHRIS 5.0.

#### **SCHOOL DISTRICTS:**

Funds are available to provide districts with support to run CHRIS. In FY 1993-94, the CHRIS Project funded the following:

New PC workstations for districts: Duval, Hardee, Hernando, Highlands, Leon, Monroe, Pasco and Polk.

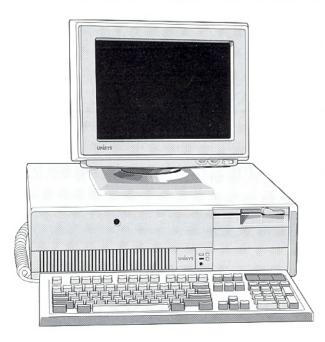
PC to serve as Novell Network Server: **Gadsden** Two multiplexors, to allow remote printing: **Clay** 

The CHRIS Project is currently reviewing proposals for additional districts for FY 1994-95. Five Districts have been selected for funding. Proposals submitted by January 27, 1995 will be considered for the additional five awards. If you have any questions or need more information regarding these awards, please contact Dr. Richard Urbano at the Mailman Center, 1-800-231-KRIS.

#### PLEASE REMEMBER:

Contact us with any questions **before** you purchase, or if you have network plans. If you are planning to purchase hardware equipment and software for workstations, we recommend the following:

### PC SPECIFICATIONS TO RUN CHRIS 5.0



Hardware - minimum requirements:

PC: i486 Pentium upgradable

Hard Drive: 540MB

RAM: 8MB, upgradable to at least 16MB

Monitor: 15" SVGA Tape Backup: YES

Modem: 14.4 Baud, with FAX capability

Printer: HP LaserJet 4 Plus

Mouse: YES

Software:

DOS 6.2 or higher

Microsoft Windows 3.1 or higher

Informix-SE 4.1 for DOS

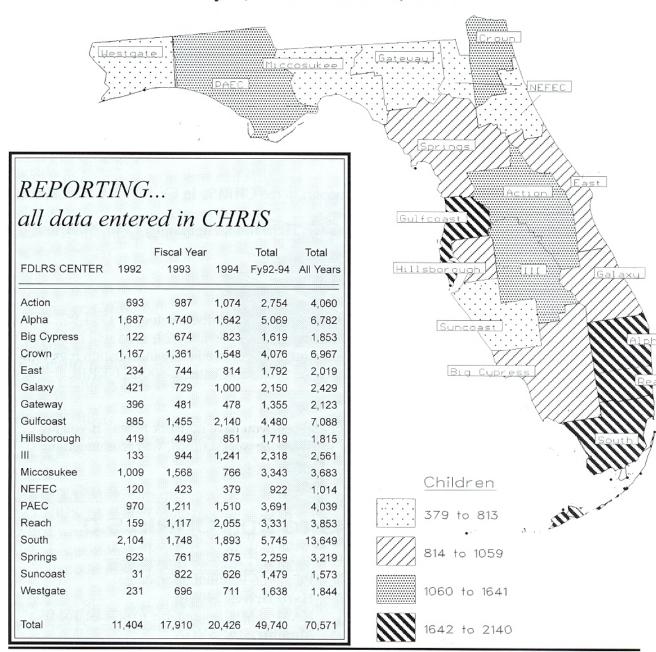
Wordperfect 5.1 for DOS or 5.2 for Windows

pcAnywhere HOST

**PKZIP** 

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## CHRIS New Children July 1, 1993 - June 30, 1994



#### **CHRIS Comments**

Pediatric Information Systems Mailman Center for Child Develpoment (D-820) 1601 N.W. 12 Avenue Miami, FL 33136