

MINUTES
CHRIS TAWG Executive Board Meeting
Wednesday, May 27, 2020
9:00-11:00AM
Via Zoom

Topic

Welcome

Attendees: Christine Delgado, Olga Camacho, Cory Beermann, LeNita Winkler, MaryAnn Ahearn, Jessica Rey, Patty Naquin, Marsha Peacock, Tracy Worden, Carol Milton

CHRIS User Survey

- Results of the 2020 CHRIS User Survey were presented. User responses were extremely positive.

User Requests

- Make “Instruments Used” field in Evaluation a required field and site defined drop-down list
 - Include “Unavailable” on site defined drop down list
- Remove Social Security # field completely
- Have Timeline days elapsed fields turn Red after a period of days
 - Screening Final to Eval Parent Consent – 30 days
 - Eval Parent Consent to Eval Completed – 60 days
 - Eval Completed to IEP – 30 days

New Web CHRIS

- CHRIS is being redesigned in a web-based format.
- Benefits of a web-based format include lower licensing and equipment costs, access for unlimited users, and low risk for down-time during hurricanes.
- The main downside of a web-based format is that some functionality will not be available at least initially.
- We are working with Soliant Consulting to complete the redesign.
- Initial release highlights:
 - Locator will function the same for statewide finds and will also include local finds
 - Contact Log Master will not be included in the initial release.
 - Record transfer will be conducted by CHRIS staff. Data facilitators should send request to transfer to CHRIS Help Desk.
 - Print functionality will remain the same but the screens will look different
 - Form/report generation will involve entering info using input fields for the form and a PDF of the form will be generated using that information.

- History section will not be included in the initial release. A Notes field will be provided so that history information can be entered.
- Demographic/Other Adults/Critical Info tabs will not include the * indicator that data exists in those tabs.
- Information entered will AutoSave every 1 minute. A “Submit” button will be included to allow users to manually save information.
- Web version of CHRIS will only require one single login rather than the current two login process.
- We hope to be able to implement an inactivity time out after 15 minutes.
- Preset report sorting options will be available but “create your own sort” option will not be available.
- The main layouts (e.g., Demo, Tracking, Timeline Events, Service Coordination Events, Create a Child Record) will have the same functionality but a different look.
- Options for the location of Main Menu bar were presented. The menu on the top of the screen was preferred.
- We will continue to improve the web version of CHRIS over time to implement some of the functionality that was unable to be included in the initial release as well as to continue to revise CHRIS to meet user needs.
- Additional comments
 - The request was made for future versions of CHRIS allow for the electronic storage of documents.