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C O M M E N T S

## A RECORD TRANSFER PROGRAM PROPOSAL

### *IS IT RIGHT FOR YOU?*

By Annie Garber

The upgrade from CHRIS 2000 to CHRIS *Plus* that is currently underway will ultimately enable the consolidation of the 37 separate site databases into one confidential statewide master database. There are many advantages associated with this change, including the following:

- Statewide reports of live data will be readily available.
- Program changes will not require shutdowns and upgrades.
- Centers will no longer need to run daily back-ups.
- The secured system can be accessed from any computer that has internet access.

An additional benefit of this database consolidation will be a reduction in the number of duplicate records. Before a new record is created the entire statewide database will be scanned for duplicates. If there are no duplicates, the new record can be created. If a match exists, however, the current record will need to be transferred to the site serving the child. The protocol for transferring records was discussed at the recent statewide meeting and at CHRIS *Plus* training sessions. Based on your suggestions, we have determined what we feel is the best option for transferring children's records. Yet, we would like your opinion before we make a final decision on how to handle this very important issue.

#### **The Record Transfer Proposal**

In CHRIS *Plus*, record access is granted based on the *County of Residence* field. Anyone who has read/write access for the child's county of residence can view and edit the record.

#### **What happens if an active child moves to another county in Florida?**

Once it is verified that the child moved, via a phone call or other communication, a user in the county where the child's record is active can enter the name of the county the child moved to in the *Service County* field. After this change, the *Service County* will be different than the *County of Residence*. A user with access to the current service county will be allowed to view the record but not edit it. Once the Case Manager at the originating county has completed all updates to the

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record, the DBA can go to a special screen and update the *County of Residence* to the county the child has moved to (the county that was already entered as the *Service County*). This will “release” the record to the “new” county. Upon “release”, the originating site will no longer have access to this record.

## **What if an active child resides in one county, but receives services in another county at a different FDLRS Center?**

A user in the child’s county of residence would enter the county where the child resides in the *County of Residence* field and then enter the main county where the child is receiving services in the *Service County* field. Again, anyone who has read/write access to that *County of Residence* can view and edit the record, and anyone who has read/write or read only access to the *Service County* can view the record, but not edit it. In addition, if the child is receiving services in more than one county, the county where the child is receiving the primary Part B service would be entered in the *Service County* field. Other services would be tracked in Notes or other Service Coordination events.

## **Who would report on a child living in one county and receiving services in another?**

The FDLRS Associate Center associated with the county specified in the *County of Residence* field would report on this child.

## **For children that move out of a county is there any record left at the original county?**

We propose adding a section to the All-Sites report that would display a count for each event that took place prior to the transfer. This would prevent the duplicate count of children whose records were transferred and are now being counted in the receiving county.

## **Do you feel this solution for record transfer would work for your center?**

Please E-mail Rachael Spanjer at [spanjer\\_r@mail.firn.edu](mailto:spanjer_r@mail.firn.edu) with any changes you would recommend to this plan.

By using the above solution only one county will have read/write access to the record at any given time. This will prevent multiple counties entering data on the same record at the same time. Of course, all rules of confidentiality would apply in assessing who has record access.



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Newsletter Schedule for 2003-2004  
August, November, February, May

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# CHRIS *Plus* Training Update

Last Fall, we began a CHRIS *Plus* New User Training Tour targeted at all of our CHRIS users. We visited 12 centers around the State. All of the trainings were a success and we would like to thank the center managers, DBAs, and staff that assisted in coordinating these sessions.



*FDLRS/Sarasota Associate Center*



*FDLRS/East Associate Center*



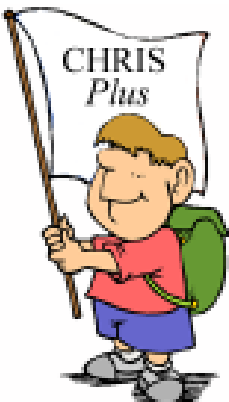
*FDLRS/Sunrise Associate Center*



*FDLRS/Crown Associate Center*



*FDLRS/Gulfcoast Associate Center*



*FDLRS/Action Associate Center*



## CHRIS Team Member

Hello everyone! My name is Cory Beermann and I am the newest member of the CHRIS Project at the University of Miami. My title is Training and Technical Assistance Specialist. I will be conducting training sessions, developing training materials, and working with Aimee Astte to provide technical assistance to CHRIS users.

My professional career began in the spring of 2000 at a pharmaceutical company outside of Philadelphia, Pennsylvania. I later decided to move to Miami to open and manage an automobile related

business with a friend. I packed up everything I owned, along with all of the less than desirable hand-me-down furniture my parents insisted I take from the "family collection". My first night in Miami, there was a monsoon-like storm that filled my car with water. It was not a warm welcome to Miami. When the automobile business didn't work out, I took a job with an online ticket broker which diverted my career path for about one and a half years until this position appeared. I suppose you can say the rest is history. I want to thank all of the CHRIS



users who I have met and spoken with in the past few months. I greatly appreciate how supportive and patient you have been with me as I learn CHRIS from the ground up.

Drop me a line for a CHRIS Point. My email address is: [Cory@miami.edu](mailto:Cory@miami.edu).



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